



## National Association of Nutrition and Aging Services Programs

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[www.nanasp.org](http://www.nanasp.org) #nourishingseniors

# Memorandum

To: NANASP Membership  
From: Governance Committee  
Holly Hagler, Committee Chair  
Date: April 28, 2017  
Subject: 2017 Proposed Amendments to NANASP By-Laws

In accordance with the By-Laws of the National Association of Nutrition and Aging Services Programs, the Governance Committee presents the following amendments for a vote by NANASP members.

The intent of these proposed amendments is to enhance the leadership opportunities for NANASP members to serve as a NANASP board member or officer and strengthen our organization.

Attached is a marked-up copy of our current by-laws (as amended in June 2015) and below is a summary of the proposed amendments:

1. Reduce length of term of office for NANASP Board members from four years to two years and maintain current limit of four consecutive terms (except to allow completion of terms as Chair and Immediate Past-Chair (Article IV, II, A)
2. Rename the office of "1<sup>st</sup> Vice Chair" to "Chair-Elect" (Article VII, II, A and elsewhere throughout the By-Laws)
3. Clarify the duties of the Immediate Past Chair (Article VII, Section II, H)
4. Reduce length of term of office for all NANASP Officers from two years to one year, and maintain existing By-Laws' limit of two consecutive terms for all Officers unless an exception is approved by two-thirds vote of the NANASP Board of Directors (Article VII, III, A)
5. Authorize the Governance Committee flexibility to nominate candidates for Chair (Article VII, III, C)
6. Clarify titles of Board officers and committee chairs (Article VIII)

If you have any questions or need any additional information, please contact us. Otherwise, please plan to vote at the 2017 Annual Meeting on **Friday, June 16, 2017, 8:30- 9:30 AM at the Hyatt Lodge, Oak Brook, IL**. If you are not able to attend the Annual Meeting, please complete and return the attached absentee ballot by email, fax or online at <https://www.surveymonkey.com/r/NANASP2017BylawAmend> by **June 2, 2017**.



## Absentee Ballot to Amend NANASP By-Laws

NANASP Member Submitting Ballot:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

I hereby submit my official ballot for approve of the proposed 2017 NANASP Bylaw Revisions:

- YES, I approve the proposed 2017 Amendments to the NANASP By-Laws.  
 NO, I do not approve the proposed 2017 Amendments to the NANASP By-Laws.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Return the completed absentee ballot by mail email or or fax to:*

NANASP  
1612 K Street, NW, Suite 200  
Washington, DC 20006  
pcarlson@nanasp.org  
Fax 814.286.3953

<https://www.surveymonkey.com/r/NANASP2017BylawAmend>

**NOTE: All absentee ballots must be RECEIVED by June 2, 2017**